

May 1, 2018

Print full Name

Substitute Office
Campus/Department

SUBJECT: Reasonable Assurance of Employment for 2018-2019

This letter provides notice of reasonable assurance of continued employment with the Alief ISD when each school term resumes after a school break. By virtue of this notice, please understand that you may not be eligible for unemployment compensation benefits drawn on school district wages during any scheduled school breaks including, but not limited to, the summer, Christmas, and spring breaks. This assurance is contingent on continued school operations and will not apply in the event of any disruption that is beyond the control of the district (i.e. lack of school funding, natural disasters, court orders, public insurrections, war, etc.).

Nothing contained herein construes an employment contract. Your continued employment is on an at-will basis. At-will employers may terminate employees at any time for any reason or for no reason, except for legally impermissible reasons. At-will employees are free to resign at any time for any reason or for no reason.

Your services on behalf of the children of the district are appreciated, and we hope that you will be able to continue your association with the district.

Sincerely,

Ida M. Wall

Ida M. Wall
Director of Risk Management

PLEASE CHECK ONE:

____ I would like to continue my status as a substitute for the 2018-2019 school year.

____ I will NOT continue my status as a substitute for the 2018-2019 school year.

Signature

Date Signed

Address

Employee ID# or SS#

(City, State, Zip Code)

Telephone Number