

What can I order from the Nutrition Warehouse?

- As of 11/16/11, there are only ten (10) stock items normally allowed to be pulled from Nutrition warehouse stock as shown below for campuses/departments
- If you ever have a special need for a Nutrition warehouse stock item that is not on this list, you can contact the Nutrition warehouse manager
- Nutrition stock items begin with the prefixes 11 to 19

You can order these items from Nutrition warehouse if needed:

150150 Plastic wrap
150310 5 oz bowls
150320 12 oz bowls
150405 6" plates
150420 9" plates
150505 forks
150520 knives
150535 spoons
150565 napkins

When will my order be delivered?

Orders are printed several times throughout the day (the first printing is around 7:30 a.m. and the last is approximately 2:30 P.M.). All requisitions printed by 7:30 a.m. are pulled for next day delivery. Orders are usually delivered within one week of the order date. We deliver to each location twice per week according to the schedule below:

Monday & Thursday:

East 1: ISC; Hastings South; Hastings 9th Grade Center; AMS; Hastings Central; Ad. Bldg.; Student Assessment & PASS @ East side Athletic Office; Youens; Maintenance; Custodial Dept., MIS, Police; ALC

East 2: Best; Horn; Olle; Boone; Klentzman; Smith; Cummings; Martin

East 3: AECHS; Chancellor; Sneed; Bush; Collins; Landis; Chambers; Owens

Tuesday & Friday:

West 1: Athletics; Outley; Budewig; Heflin; Transportation; Elsik Central; Elsik 9th Grade Center; Elsik South; Elsik North; SOAR/LINC & PEP High School Annex; Hastings Field House; Natatorium; Elsik Field House; Hastings North

West 2: Kennedy; Holub; Mata; Killough; Liestman; Hearne; O'Donnell; Mahanay

West 3: Youngblood; Alexander; Hicks; Kerr; Taylor Field House; Taylor High School

West 4: ASF (including Pupil Personnel; Tax Office, Tech Svcs, SERS, Science Center); Petrosky; Albright; Rees; Miller; Holmquist

Who can place a warehouse order?

This is a campus or department based decision -- each campus or department decides who can order from the warehouse. Once the Principal or Department Director decides, they may contact Central Distribution for training and proper permission levels.

How does the warehouse decide what to stock?

The bottom line is cost effectiveness. We need to carry those items which have the largest volume of customers throughout the district. We cannot physically store every item each campus would like to use. We must judiciously use the space we have available to enable us to meet the needs of as many of the campuses as possible. You can contact Judy Coronado, Central Distribution Inventory Specialist with any questions.