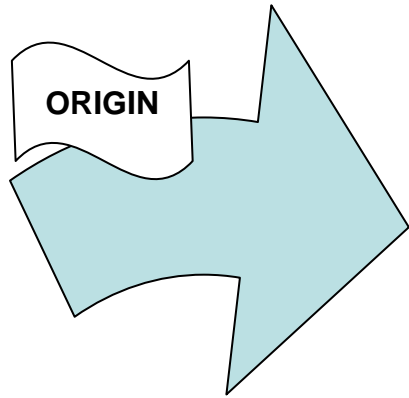


Life Cycle of Printed Forms Stocked in the Warehouse

Printed Forms serve to maintain district-wide standardization.

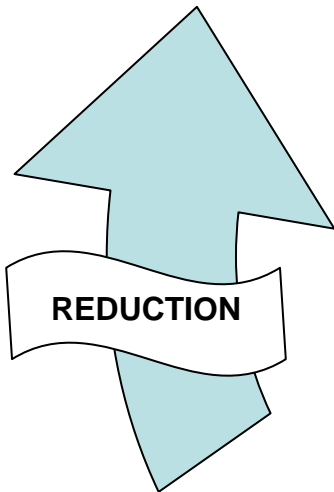


ORIGIN

If stock usage falls below established parameters for volume storage and handling by the warehouse, form can be converted to individual print jobs as requested.

The originator of the form is the owner.

Example:
ESL Dept. owns warehouse stock printed form
45-1690 LPAC
ASSESSMENT
FORM-PAGE 1



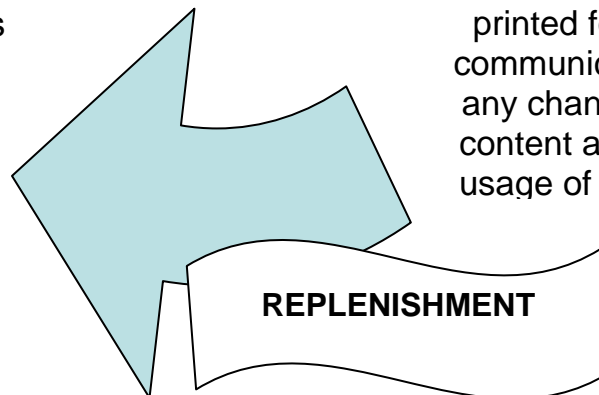
REDUCTION

Printing Services will monitor and reprint replenishment needs per owner's guidelines and current usage trends.



MANAGEMENT

Owner must collaborate with Printing Services for the life of the printed form, communicating any change in content and/or usage of form.



REPLENISHMENT