

# **Parent Involvement Policy**

## **Elsik High School**

### **2020-2021**

#### **Statement of Purpose**

A strong partnership between the school and home is essential in providing the students of Elsik High School a quality education. Elsik High School is dedicated to the philosophy that parent involvement is integral to the success of our school and its students. Our goal is to work hand in hand with parents toward the academic success and the social and emotional well-being of the student through communication, input and training. Each parent is encouraged to take an active role in the education and success of their students.

#### **Parent Involvement in Developing Policy**

Elsik High School's Decision-Making Committee (SDC) plays an essential part of our goal in creating policy and evaluating progress. The SDC is comprised of teachers, parents, community, and administration members. Elsik High School will actively recruit volunteers for the SDC by publicizing in a variety of ways. Committee selections will produce a diverse group of stakeholders that represent an array of student populations served by the campus. Meetings will be planned at convenient times and locations for all concerned parties. During these monthly meetings, the committee will engage in ongoing planning, review, development and continued improvement of the policy, compact, Comprehensive Needs Assessment and Campus Action Plan based on campus diverse needs.

#### **Parent Involvement Activities to Improve Student Academic Achievement and School Performance**

Elsik will promote and encourage effective relationships with parents as a means of increasing all students' academic achievement. During the fall semester, there will be at least two annual meetings, one meeting during the day and one meeting during the evening, to encourage parents' active participation within the school and to share information with them about the school's participation in the Title I Program, to explain the requirements under the Title I Program and their right to be involved. Parents will be provided with information regarding:

- the campus Parent Involvement Policy
- information explaining state academic standards and assessments

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- descriptions and explanations of the forms of academic assessments used to measure student progress and the proficiency levels students are expected to meet.
- information on the level of achievement of the parent's child in each of the required state academic assessments
- frequent reports on their child's progress
- how/when to schedule a parent/teacher/student conference and information about opportunities to volunteer and observe
- a Parent-Teacher-Student Compact that describes the responsibilities of the three parties
- Parent-Teacher conferences
- a flexible number of meetings, at which childcare may be provided with Title 1 funds

### **Building the School and Parents' Capacity for Strong Parent Involvement**

Elsik High School will promote communication with parents and build school-family connections through the following programs/activities:

- Semester Meetings - Each meeting will cover topics in regards to upcoming events, testing dates and policies at Elsik High School. A school administrator will attend each meeting to address questions or suggestions.
- Parent Involvement Website – Website will include calendar of events, volunteer registration forms to download electronically, and resources for parents review and use.
- Parent Involvement Day Events – Annual Parent Involvement Day P.I.T. (Parent Involvement Team). Event includes school administrative staff to greet parents' vehicles and distribute information during morning drop off school hours.
- Parent Involvement Questionnaire/Survey – Take home volunteer questionnaire is distributed to each student on the first day of school. Parents will also participate in Community Input Survey during campus-wide events.
- Home Access – Each parent is able to access student's grades, attendance and information via the internet. All parents are issued a Username and Password. A trained staff member is located in each assistant principal's office to assist in Home Access Center issues or questions.
- Open House – An annual Open House will take place at the beginning of every school year. Teachers will be on hand to meet with parents and discuss curriculum and expectations. Information regarding advance placement meetings will take place for students and their parents. Leadership Team will share state data which includes but is not limited to student progress measures and achievement levels.

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- Website Calendar of Events – A school website will include upcoming events, calendar of events, and access to links regarding school information and student opportunities.
- Staff Websites –Each teacher will create and maintain a webpage/schoology page for students to access for upcoming assignments and information regarding tutorials and learning aides.
- Parent phone calls – Staff will reach out to parents through the call-out system to keep parents informed. Staff will also make separate phone calls to parents about child’s academic and behavior performance.
- Parents will also be able to give input on what reasonable support they need from the school in order to engage in family engagement activities and when they may need a parent/teacher/administrator/counselor conference to discuss the needs of their child per their request and/or the request of the school for two-way communication.
- Professional Development opportunities and communication will be provided to school personnel and parents about ways to build the school/home relationship.

### **Annual Title 1 Parent Meeting**

Elsik High School will hold at least two fall annual meetings; one during the school day and one during the evening, to review Title 1 guidelines and services offered through the campus. The annual meeting will be held at a convenient time and location.

### **Parent-Teacher-Student Compact**

In accordance with Title 1 regulations, the campus will develop and annually update a Parent-Teacher-Student Compact. This compact will explain how parents, teachers, and students will share responsibility for student success. An opportunity will be offered to all parents to review a copy of the compact detailing the responsibilities that parents, teachers, and students have in helping student accomplish their campus/district/state goals. Students and parents are encouraged to discuss the contents of the compact. Although not required to sign the compact, parents and students are strongly encouraged to indicate their agreement by signing the compact.

### **School-Parent Communication**

Parents will be informed of school activities through various methods of communication throughout the school year. Campus Website, conferences, personal contacts, monthly meetings, call-outs and written notices will be utilized to establish and maintain an open line of communication in English and Spanish and other languages, when possible. A copy of the Parent Compact, Parent Policy and Campus Improvement Plan will be posted on the school website.

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### **Cross-Program Coordination for Parent Involvement Activities**

Parent involvement strategies will be incorporated into Elsik High school's curriculum and programs through the Campus Improvement Plan. Elsik High school will coordinate Title 1 Parent Involvement activities with other programs within the district to meet special needs.

### **Annual Evaluation**

The SDC will annually review and evaluate all aspects of the parent involvement program. Parent surveys including questions about the effectiveness of the program will be distributed and the results analyzed. The SDC will revise the campus Parent Involvement policy as needed based on the results of this annual review.