

GUARDIANSHIP REQUIREMENTS

1. **Notarized** Power of Attorney Letter written by a parent who has the authority to give guardianship or:
 - CPS Placement documents
 - Court documents signed by a judge
 - Death Certificate

2. **Notarized** District Acceptance form signed by the Guardian

3. Guardian's proof of residency:
 - Lease, Deed or AISD tax receipt
 - Business mail

4. Student's Birth Certificate: Must include name of guardian who wrote POA letter

5. Student Immunization Records

6. Last Report Card or Withdrawal Form
 - Withdrawal Form *required* after the 10th day of instruction

7. Student Social Security Card

8. Photo ID of the Guardian

Complete Guardianships must be filed at the ASF Building

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