

## Alief ISD Responsible Use Practice Guidelines For Elementary-Intermediate Students Grades 3-6

Alief ISD believes that all students should have access to technology when they act in a responsible, courteous, and legal manner. Network and internet access and other online services available to students offer a multitude of global resources. Our goal in providing these services is to enhance the educational development of our students while creating good digital citizens. All Alief ISD school Internet use is filtered and monitored in accordance with the Children's Internet Protection Act (CIPA) and all applicable requirements. CIPA requires districts participating in the E-rate program to adopt and monitor an Internet safety policy that blocks or filters inappropriate Internet access to minors. "Alief ISD will educate all of our students about appropriate online behavior, including interacting with other individuals on social networking websites, and in chat rooms and cyberbullying awareness and response. "

A good citizen is someone who not only upholds and respects the laws of his/her country, but also acts in an appropriate way. Good citizens respect moral and ethical guidelines and behaviors. They show care and concern for themselves, their neighbors and other members of their communities. The good citizen respects other people's property, and expects others to do the same for them. The good digital citizen applies the same rules to the cyber-world. A digital citizen is a person who obeys the legal rules about using digital technologies, and acts with respect and care for himself/herself, others and their property. In return, he/she expect the same respect to be shown to him/her.

There are three key parts to digital citizenship:

### Terms of Agreement:

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#### 1. **Respect and Protect Yourself: Looking after me**

- I will only use **electronic devices** when I have permission.
- I will not share my passwords or use my last name, address, telephone number or any other private information when on any website or application, including social networking sites or chat rooms.
- I will use **electronic devices** and the Internet for schoolwork only. I will only go to websites and applications **or use email** when directed by my teacher.
- I will not view, send or display inappropriate messages or pictures.
- I will only share pictures and stories about myself when my teacher tells me to.
- I will talk to my parents and teachers about all of my online friends.
- I will tell my teachers or parents if anyone is unkind to me when using any **electronic device**.
- I will tell an adult if I read or see something on any **electronic device** that is inappropriate.

#### 2. **Respect and Protect Others: Looking after others.**

- I will only say nice things about people.
- I will ask before I share a picture or story about a person.
- I will only go to places that are appropriate and I will tell my parents or teachers if I go to a place that is inappropriate, unkind or rude.
- I will never use any technology to frighten, cyber bully, or be mean to anyone.

#### 3. **Respect and Protect intellectual Property: Looking after stuff.**

- I will use all **electronic devices** carefully and not damage or change the hardware, software, settings, or network.
- I will not download movies, games, or music.
- I will not leave rude or unkind messages on other people's spaces.
- I will obey copyright laws.
- I will print only when my teacher tells me to.
- I will only use my own file or my own folder on the student server.



**Responsible Use Guideline Signature Page  
Elementary/Intermediate Grades 3-6**

I understand that if I break any of my "***I will statements***"; I might not be able to use electronic devices or other technologies in my school.

**I am signing my name to show that I will follow the rules.**

Student Name (Print) \_\_\_\_\_

Student Signature \_\_\_\_\_

Homeroom Teacher \_\_\_\_\_

Grade \_\_\_\_\_ Date Signed \_\_\_\_\_

**I have read this Responsible Use Guideline Document and have discussed it with my child:**

**Parent/Guardian Name (Print)** \_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_

**Date Signed** \_\_\_\_\_