








State Compensatory Education Registrar Training

The goal of the SCE program is to **close the gap in achievement** between educationally-disadvantaged students, at-risk students, and all other students.

Updated August 2019

State At-Risk Criteria

Student is:	Source of Info
1. Is in pre-kindergarten, kindergarten, or grades 1, 2, or 3 and did not perform satisfactorily on a readiness test or assessment instrument administered during the current school year. Check all that apply. Student did not perform satisfactorily on: <input type="checkbox"/> CIRCLE Assessment (PK) <input type="checkbox"/> Other reading assessment: _____ <input type="checkbox"/> Istation Indicators of Progress (ISIP) (K-3)	
2. Is in grades 7, 8, 9, 10, 11, or 12 and did not maintain an average equivalent to 70 (on a scale of 100) in two or more subjects in the core curriculum (Language Arts, Math, Science, Social Studies) during the previous semester or currently.	MIS
3. Was not advanced from one grade level to the next for one or more school years (i.e., retained).*	MIS
4. Didn't perform satisfactorily on an assessment administered under TEC Subchapter B, Chapter 39, and who hasn't in the previous or current school year subsequently performed on that instrument or another appropriate instrument at a level equal to at least 110% of the level of satisfactory performance on that instrument. Check all that apply. Student did not pass: <input type="checkbox"/> STAAR Reading <input type="checkbox"/> STAAR / EOC Math <input type="checkbox"/> STAAR Writing <input type="checkbox"/> STAAR / EOC ELA <input type="checkbox"/> STAAR / EOC Science <input type="checkbox"/> STAAR / EOC Social Studies	MIS
5. Is pregnant or is a parent.	MIS
6. Has been placed in an alternative education program in accordance with TEC §37.006 during the preceding or current school year.	MIS
7. Was expelled in accordance with TEC §37.007 during the preceding or current school year.	MIS
8. Is currently on parole, probation, deferred prosecution, or other conditional release.	
9. Was previously reported through PEIMS to have dropped out of school.	MIS
10. Is of limited English Proficiency (LEP), as defined by TEC §29.052.**	MIS/ESL Staff
11. Is in the custody or care of the Department of Protective and Regulatory Services or has during the current school year, been referred to the department by a school official, officer of the juvenile court, or law enforcement official.	
12. Is homeless, as defined by the McKinney-Vento Act.	Liaison/MIS
13. Resided in the preceding school year or resides in the current school year in a residential placement facility in the district, including a detention facility, substance abuse treatment facility, emergency shelter, psychiatric hospital, halfway house, cottage home operation, specialized child-care home, or general residential operation, or foster group home.	
14. Has been incarcerated or has a parent or guardian who has been incarcerated, within the lifetime of the student, in a penal institution.	

New!

* Once retained, the student remains at-risk of dropping out of school for the remainder of his/her public school education. Students who are held back in kindergarten at the documented request of a parent are **not** considered at risk.

** Students labeled at-risk because of LEP status will be monitored by the LPAC committee.

Running At-Risk Report

To obtain an At-Risk Report, go to the following location in eSchoolPlus:

Cognos Reporting – Alief Reports – Registration Center – At-Risk Report

Select your building code, select all for grades and house teams, and select active and inactive students. This will give you a report of at-risk students for your entire building. If you prefer to run separate reports for each grade level, regenerate the report by grade or as needed. After all selections are entered, click on Finish to generate the report.

The screenshot shows the 'At Risk Report' selection interface in the eSchoolPlus system. The page title is 'eSchoolPlus+' and the database is 'AliefESP DB'. The user is logged in as 'Kessler, Karla'. The interface includes three main selection areas: 'Building (Optional)', 'Grade (Optional)', and 'House Team (Optional)'. Each area has a list of options with checkboxes and 'Select all'/'Deselect all' links. The 'Current Status (Optional)' section has a checkbox for 'A'. At the bottom, there are 'Cancel', '< Back', 'Next >', and 'Finish' buttons.

Building (Optional)

- 1
- 2
- 3
- 5
- 6
- 11
- 12
- 41
- 42
- 43
- 44

[Select all](#) [Deselect all](#)

Grade (Optional)

- 01
- 02
- 03
- 04
- 05
- 06
- 07
- 08
- 09
- 10
- 11

[Select all](#) [Deselect all](#)

House Team (Optional)

- <BLANK>
- 6A
- 6BLCK
- 7A
- 7B
- 7BLCK
- 7C
- 7GOLD
- 7GRN
- 7RED
- 7TEAM

[Select all](#) [Deselect all](#)

Current Status (Optional)

- A

Buttons: [Cancel](#) [< Back](#) [Next >](#) [Finish](#)

Based on the information in the student's file, the report will list values that determine if the student will be reported through PEIMS as At-Risk. The campus will need to review the report to determine whether any students need to have updates recorded to calculate them as At-Risk. After all updates are performed for students, rerun the report to generate a current At-Risk report.

At-Risk Processing in eSchool Plus

MIS will run an automatic utility in eSchoolPlus that will update students as At-Risk based on data already on file for a student or data entered manually by campus personnel. This will update the At-Risk value from No to Yes for PEIMS reporting. It only takes one selected at-risk value to become At-Risk.

Below is a screen shot of the At-Risk screen, located in the student's Registration.

Registration>Entry & Reports>Student District Defined> At-Risk

Following the screen shot is a list for MIS generated entries and campus manual entries.

At Risk Q

At Risk Fields

Not Promoted	<input type="text" value="N"/>	Readiness Test (Grades PK-3)	<input type="text" value="Y"/>
Pregnant/Parent	<input type="text" value="N"/>	Parole, Probation	<input type="text" value="N"/>
AEP Placement	<input type="text" value="N"/>	CPS Referrals	<input type="text" value="N"/>
Expelled	<input type="text" value="N"/>	Residential Facility	<input type="text" value="N"/>
Failed Courses (Grades 7-12)	<input type="text" value="N"/>	Has been Incarcerated	<input type="text" value="N"/>
LEP	Not Assigned		
Previous Dropout	<input type="text" value="N"/>		
Homeless	<input type="text" value="N"/>		
Assessment Instrument	<input type="text" value="N"/>	At Risk	Yes

MIS generated entries (campus should check new enrollees):

Not promoted	LEP
Pregnant/Parent	Previous Dropout
AEP Placement	Homeless
Expelled	Assessment Instrument
Failed Courses (Grades 7-12)	

Manual entries entered at campus:

Readiness Test (Grades PK-3)	CPS Referrals
Parole, Probation	Residential Facility
Incarceration	

There is no reason for staff at the campus to update the At-Risk Indicator. The At-Risk Indicator updates on a routine time schedule by the MIS utility.

Timeline

August – Ongoing

- Use At-Risk Student Information Sheet to help determine at-risk status for new enrollees.

September

- Document lack of readiness such as CIRCLE Assessment for PK, Istation Indicators of Progress (ISIP) reports for K-3, or other reading assessment. When students are reassessed to evaluate progress, those students who were not demonstrating readiness but who are now on target should be exited from their at-risk status on the readiness criterion.
- Run At-Risk report and review student eligibility.
- Update at-risk eligibility in eSchool Plus.

October

- Continue to review and update at-risk information in eSchool Plus.
- Run At-Risk report in mid-October. Review student eligibility and look for missing students.
- Make sure all eligible students are correctly coded in eSchool Plus prior to the PEIMS snapshot date on the last Friday of October.

November

- Continue to review and update at-risk information in eSchool Plus.
- Review PEIMS error report to determine cause of coding errors (report will be provided by MIS) and make corrections in eSchool Plus.

December/January

- Continue to review and update at-risk information in eSchool Plus.

February/March

- Run At-Risk report prior to state assessment. Review student eligibility and look for missing students.

April/May

- Continue to review and update at-risk information in eSchool Plus.

June

- Review at-risk PEIMS submission for accuracy (report will be provided by MIS).

At-Risk Student Information Sheet

Confidential Information

At-Risk Determinations

Any student determined to be at-risk using the information provided below should be coded as at-risk in eSchoolPlus by the principal or assigned designee.

Checklist for determining the at-risk status of **new enrollees**:

1. Did not perform satisfactorily on a readiness test and is in grade **PK K 1 2 3**
2. Failed STAAR
3. Failed a grade
4. Is in grades 7 -12 and is currently failing, or failed in the previous semester, two or more classes,
5. Is currently enrolled in or in the previous year was enrolled in a district alternative education program (DAEP)
6. Was expelled in the current or preceding year.
7. Resides in a residential placement facility such as a group foster home, psychiatric facility, or a halfway house
8. Is homeless (submit appropriate paperwork as outlined by the homeless liaison)
9. Lists anything other than English-English on the Home Language Survey – refer to LEP department for evaluation and appropriate coding
10. Is pregnant – refer to nurse for intake procedures
11. Is a parent – refer to PEP/PRS clerk – Gypsy Longoria, extension 26872

Record both **current students** and **new enrollees** as at-risk when:

12. Student is on parole, probation, or deferred adjudication - this is often determined when a parole officer or other officer of the court visits a student during the school day
13. Student has been referred to Children’s Protective Services (CPS) – this is often determined when a CPS caseworker visits a student during the school day or when a staff member reports calling CPS
14. The student, or a parent or guardian, has been incarcerated in a penal institution, within the lifetime of the student.

Student Name	Date	Reason*	If Reason #12 or #13 – include name & title of visitor

*Write the number of the reason that the student is at risk in the space provided using the list above. Obtain a copy of the visitor I.D./employee badge and attach to form if the reason listed is #12 or #13.